

REPORT TO:	Management Review Committee	
DATE:	20 March 2018	
PORTFOLIO:	Cllr Gareth Molineux - Resources	
REPORT AUTHOR:	Kirsten Burnett	
TITLE OF REPORT:	Draft Workplace Smoke-Free Policy	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	Options	Not applicable
KEY DECISION:	No	If yes, date of publication:

1. Purpose of Report

1.1 To present a draft Workplace Smoke-Free Policy (Appendix 1).

2. Recommendations

2.1 That Management Review Committee considers and agrees the proposed draft Policy.

3. Reasons for Recommendations and Background

3.1 The policy has been amended to better reflect the use of e-cigarettes and to remove out of date information about the locations of stop-smoking clinics etc, as the health provision has changed.

4. Alternative Options considered and Reasons for Rejection

4.1 N/a

5. Consultations

5.1 The first draft was discussed at the Safety Committee on 17 October 2017. Formal consultation with Trade Unions and staff followed and the Trade Unions have no objections.

6. Implications

Financial implications (including any future financial commitments for the Council)	N/a
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Legal and human rights implications	<p>The Workplace Smoke-free Policy complies with the following legal regulations:</p> <ul style="list-style-type: none"> (i) the Smoke-free (Premises and Enforcement) Regulations 2006; and (ii) the Smoke-free (Exemptions and Vehicles) Regulations 2007.
Assessment of risk	N/a
Equality and diversity implications A <i>Customer First Analysis</i> should be completed in relation to policy decisions and should be attached as an appendix to the report.	N/a