

<b>REPORT TO:</b>		Management Review Committee	
<b>DATE:</b>		20 March 2018	
<b>PORTFOLIO:</b>		Cllr Gareth Molineux - Resources	
<b>REPORT AUTHOR:</b>		Kirsten Burnett	
<b>TITLE OF REPORT:</b>		Draft Workplace Smoke-Free Policy	
<b>EXEMPT REPORT (Local Government Act 1972, Schedule 12A)</b>	<b>Options</b>	Not applicable	
<b>KEY DECISION:</b>	<b>No</b>	If yes, date of publication:	

## 1. **Purpose of Report**

- 1.1 To present a draft Workplace Smoke-Free Policy (Appendix 1).

## 2. **Recommendations**

- 2.1 That Management Review Committee considers and agrees the proposed draft Policy.

## 3. **Reasons for Recommendations and Background**

- 3.1 The policy has been amended to better reflect the use of e-cigarettes and to remove out of date information about the locations of stop-smoking clinics etc, as the health provision has changed.

## 4. **Alternative Options considered and Reasons for Rejection**

- 4.1 N/a

## 5. **Consultations**

- 5.1 The first draft was discussed at the Safety Committee on 17 October 2017. Formal consultation with Trade Unions and staff followed and the Trade Unions have no objections.

## 6. **Implications**

<b>Financial implications (including any future financial commitments for the Council)</b>	N/a
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<b>Legal and human rights implications</b>	<p>The Workplace Smoke-free Policy complies with the following legal regulations:</p> <p>(i) the Smoke-free (Premises and Enforcement) Regulations 2006; and  (ii) the Smoke-free (Exemptions and Vehicles) Regulations 2007.</p>
<b>Assessment of risk</b>	<p>N/a</p>
<b>Equality and diversity implications</b> <i>A <a href="#">Customer First Analysis</a> should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	<p>N/a</p>